

YPU affiliated Photographic Club checklist to share with visiting judges

Day and Date of Competition _____

Name of Club Contact for competition and Tel. Number _____

Email Address _____

Name of 'Meet and Greet' Club Contact on the night and Tel. number _____

Whether judging on the night YES/NO _____

If NO, method of delivery of prints and PDIs e.g. Physical Transfer/Postal /Internet. Mode - CD/Memory Stick etc.

Date of delivery (and Time if Relevant) _____

Specific scoring requirements and category information to be provided _____

Address of Venue (Including Post Code) _____

Where best to park _____

Contact and Mobile Number in case judge is lost/delayed

Club Open From _____

Meeting Start Time _____

Finishing time for judging _____

Judge's arrival time _____

Tea/Coffee break time _____

Nature of event e.g. Annual Comp, internal club comp, Inter-Club Battle _____

Categories to be judged 1 _____ 2 _____ 3 _____

Number of Prints _____

Number of PDIs _____ File size _____

Which first? _____

Is the judge permitted to trial edit PDIs to assist giving of constructive feedback YES/NO _____

Range of experience of entrants (e.g. any beginners section?) _____

Would you like comments on every entry? YES/NO _____

Scoring Yes/No Range of marks (e.g. 8-20) _____ YPU level or Club set level or scoring _____

Awards (e.g. 1st 2nd 3rd +HC and C) _____

Any Limit on the number of HCs and Cs? _____

Do you need an overall winner? Yes/No

Club stance on use of their own audio equipment _____

Lap top available Yes/No

Judge feedback sheet

Travel expenses