**YPU affiliated Photographic Club checklist to share with visiting judges**

Day and Date of Competition \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Club Contact for competition and Tel. Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of ‘Meet and Greet’ Club Contact on the night and Tel. number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whether judging on the night YES/NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If NO, method of delivery of prints and PDIs e.g. Physical Transfer/Postal /Internet. Mode - CD/Memory Stick etc.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of delivery (and Time if Relevant) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specific scoring requirements and category information to be provided \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Venue (Including Post Code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Where best to park \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact and Mobile Number in case judge is lost/delayed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club Open From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Start Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Finishing time for judging \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Judge’s arrival time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tea/Coffee break time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature of event e.g. Annual Comp, internal club comp, Inter-Club Battle\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Categories to be judged 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Prints \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of PDIs \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ File size\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Which first? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the judge permitted to trial edit PDIs to assist giving of constructive feedback YES/NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Range of experience of entrants (e.g. any beginners section?)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would you like comments on every entry? YES/NO\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scoring Yes/No Range of marks (e.g. 8-20) \_\_\_\_\_\_\_\_\_\_\_\_ YPU level or Club set level or scoring \_\_\_\_\_\_\_\_\_

Awards (e.g.1st 2nd 3rd +HC and C) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any Limit on the number of HCs and Cs? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you need an overall winner? Yes/No

Club stance on use of their own audio equipment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lap top available Yes/No

Judge feedback sheet

Travel expenses